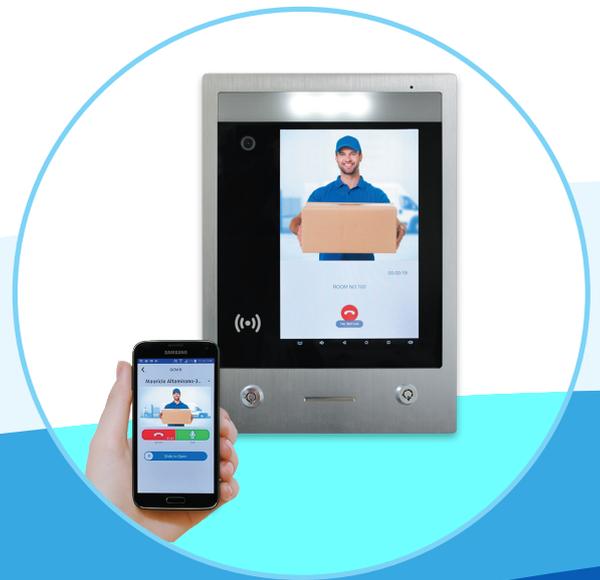


# GBF SentryLink Smart Intercom For Multi Tenants

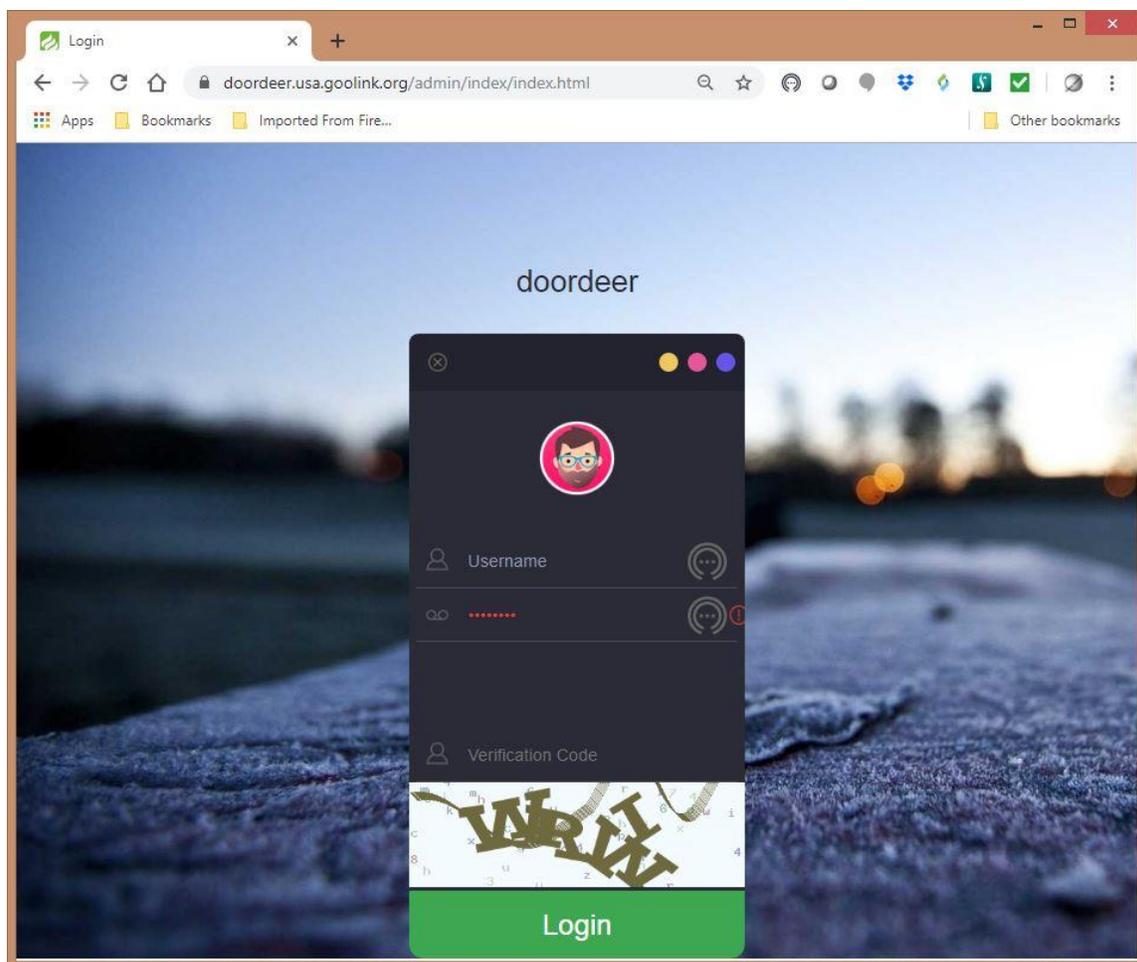
USER MANUAL



**GBF**™

## ***Administrator/Property Manager Login Account:***

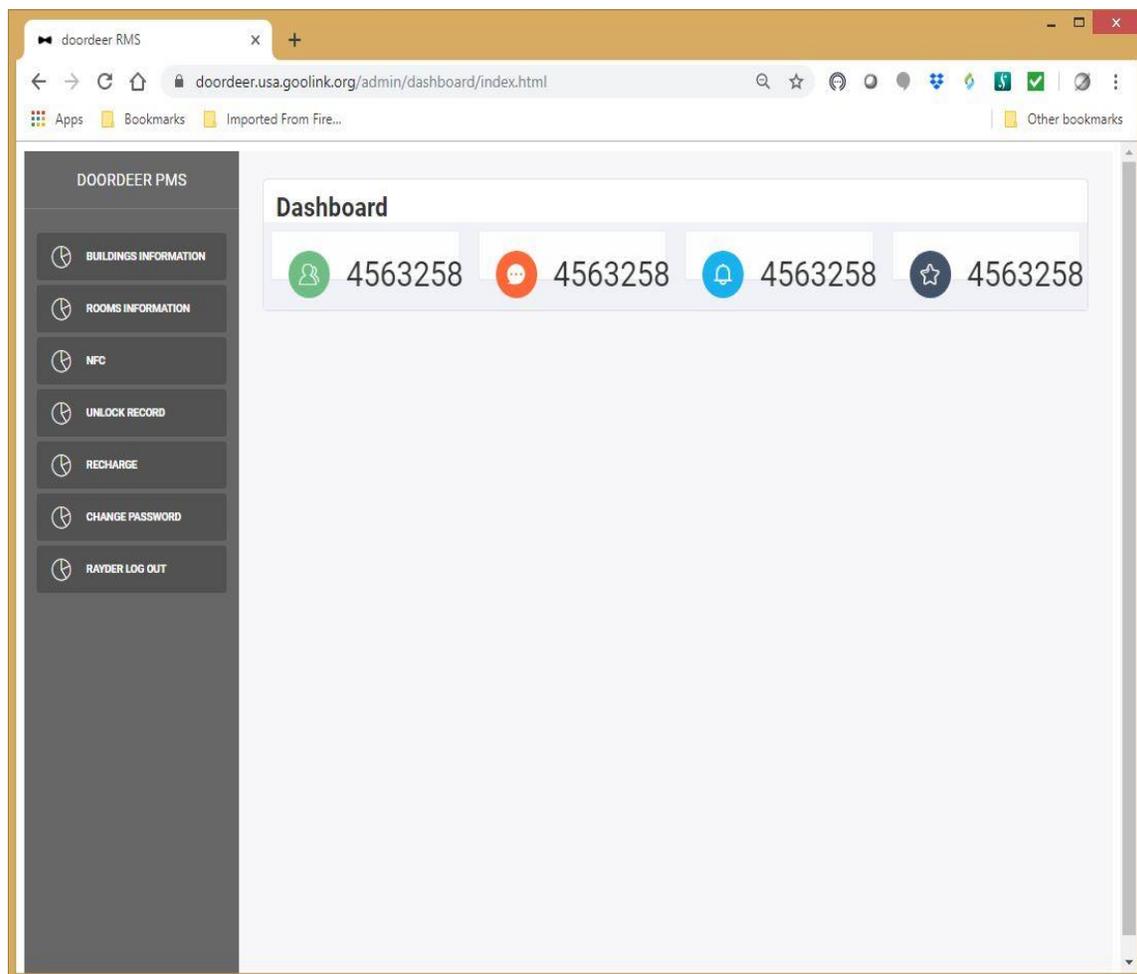
Initially, please supply the GBF support team at [info@gbfelectronics.com](mailto:info@gbfelectronics.com) with the name and email address that will be used for the system administrator/property manager login. After receiving an e-mail confirmation from the GBF support team, you may log in to the webpage at <https://doordeer.usa.goolink.org/admin/index/index.html> from which you will be able to add and manage all tenant and building information.



## *Property Manager Web Interface:*

There are five main sections in the Property manager account:

- **Building Information**--- Contains the building information details: address, property manager phone, etc.
- **Room Information**--- Includes all tenant information such as name, email, phone number, directory display name, etc.
- **NFC**--- RFID keycard or keyfob management.
- **Unlock Record**--- Event log showing all call and unlock events
- **Change Password**--- Administrators/property managers can revise the webpage login password. The factory default password for the account is: 999999.



# Building Information Page:

This section shows a summary list of all buildings linked to the administrator/property manager account. The list can be filtered by building, unit number, phone number, and email address. Full or filtered lists can be exported in a .csv or .xls file format, or printed directly.

The screenshot displays the 'Building Info' page in the Doordeer PMS. The left sidebar lists various management functions. The main area features a search form and a table of building records.

ID	Building	Company	Buildir	Service
75	Clarke Place	25	1	service

# Edit Building Information Page:

In this section, the administrator/property manager can edit the building name, building address, and building manager contact information. System wide NFC support can be enabled or disabled in this section.

The screenshot shows a web browser window with the URL `doordeer.usa.goolink.org/admin//Building.html`. The main content is a modal form titled "EDIT Building Information". The form contains the following fields and options:

- Building Name:** Text input field containing "Clarke Place".
- Building Type:** Dropdown menu with "Apartment" selected.
- QR Support:** Dropdown menu with "Support" selected.
- NFC Support:** Dropdown menu with "Support" selected.
- Send Report Support:** Dropdown menu with "Support" selected.
- DEVICE PHONE:** Text input field containing "6042858721".
- ADMIN PHONE:** Text input field containing "Building contac".
- ADDRESS:** Text input field containing "110A, 12811 Clarke Place".
- ZIP CODE:** Text input field containing "V6V 2H9".
- CITY:** Text input field containing "Richmc".
- STATE:** Text input field containing "British".
- COUNTRY:** Text input field containing "Canadr".
- TIMEZONE:** Dropdown menu with "PST(UTC-8)" selected.
- Affiliated company:** Dropdown menu with "Satman Management" selected.

A green "Submit" button is located at the bottom right of the form. The background shows a sidebar with navigation options: BUILDINGS INFORMATION, ROOMS INFORMATION, NFC, UNLOCK RECORD, RECHARGE, CHANGE PASSWORD, and RAYDER LOG OUT.

## Room Information Page: (Tenant directory)

This section shows a summary list of all rooms in all buildings linked to the administrator/property manager account. Click the ‘Add’ icon to add a new room entry. Select an entry first if you wish to edit or delete a line entry. NFC keyfob/keycard serial numbers can also be configured to a room directly from this screen. The list can be filtered by building, unit number, phone number, and email address. Full or filtered lists can be exported in a .csv or .xls file format, or printed directly.

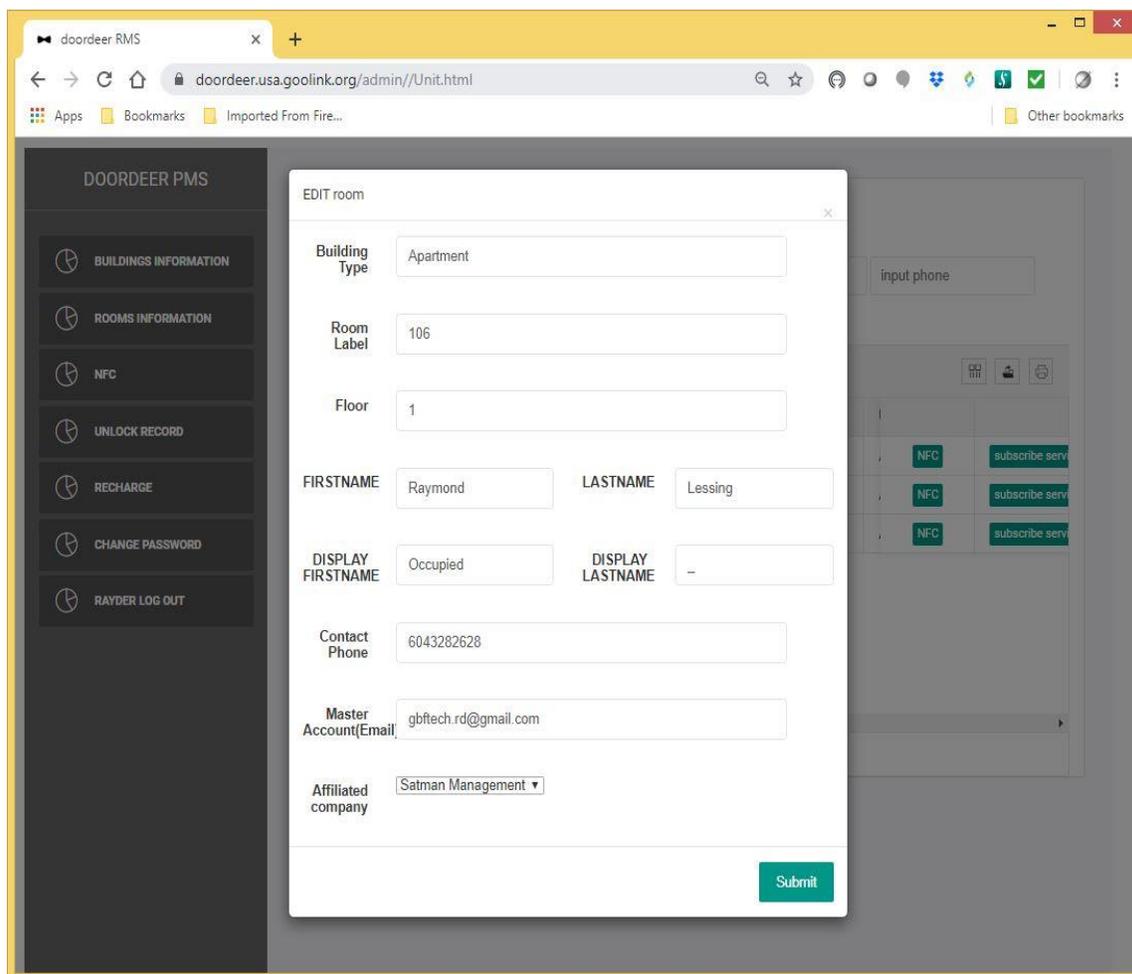
**Note:** A system generated virtual room called “Admin” with room number “0” is automatically generated during the initial configuration, and will not show in the outdoor station directory or require a cloud fee. It should not be deleted as it will be used in the future for generating PIN codes and NFC tags for personnel requiring regular access to the building (e.g. mail carrier, maintenance staff, etc).

The screenshot displays the 'Rooms Info' page in the Doordeer PMS. The interface includes a sidebar with navigation options and a main content area with a search form and a table of room entries.

ID	Building	UnitLabel	NFC	subscribe serv
427	Clarke Place	Penthous	NFC	subscribe serv
426	Clarke Place	206	NFC	subscribe serv
425	Clarke Place	205	NFC	subscribe serv
424	Clarke Place	204	NFC	subscribe serv
423	Clarke Place	203	NFC	subscribe serv
422	Clarke Place	202	NFC	subscribe serv
421	Clarke Place	201	NFC	subscribe serv

## Edit Room Information Page:

In this section, administrators/property managers can create master tenant accounts and suite numbers stored to the cloud database, forming the directory on the outdoor station. Each tenant will use their email address as the username for their account, which they will also use to log in to their APP to access the intercom system. Optionally, after creating and submitting the master account/suite, you may return to edit the name that will be displayed on the outdoor station. Once the entry is submitted, it is pushed to the outdoor station by the servers, which may take up to 10 minutes.



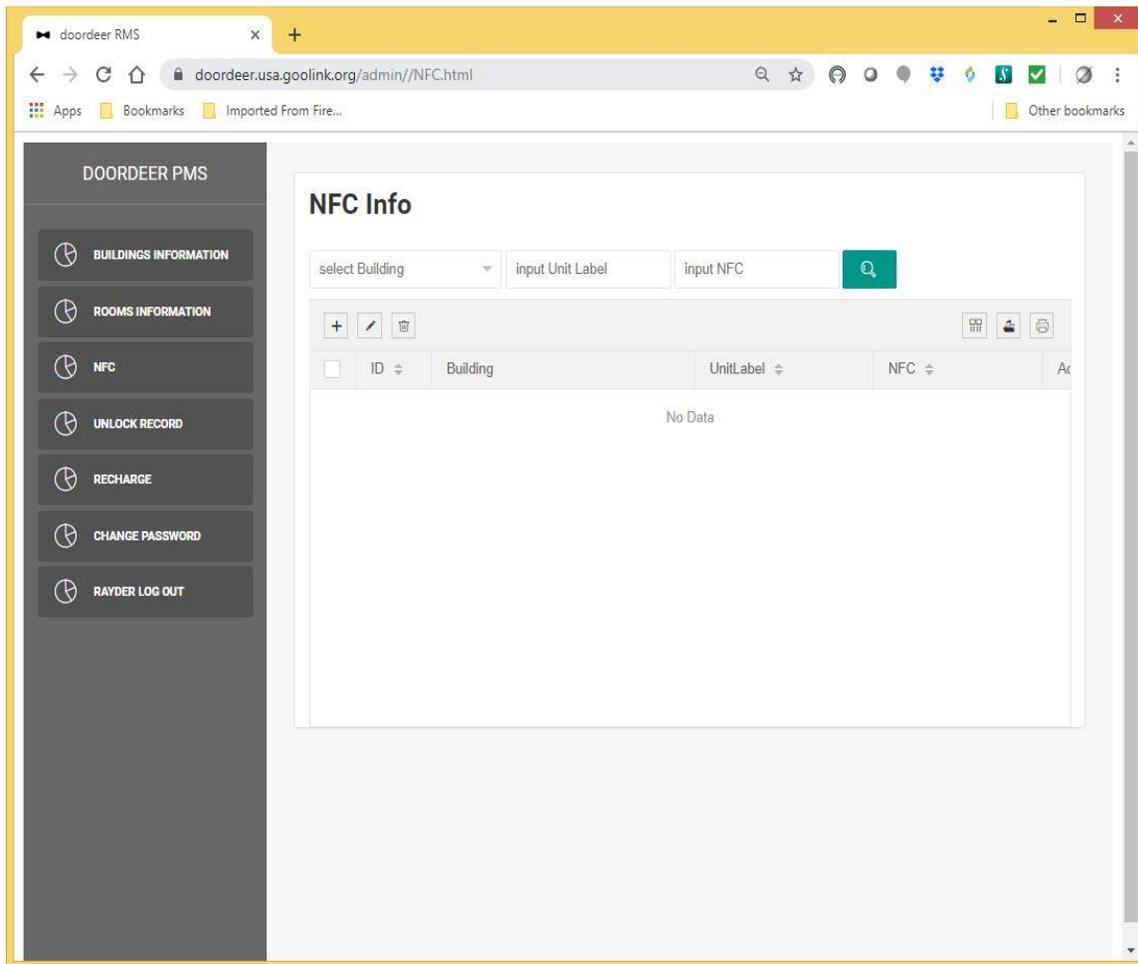
The screenshot shows a web browser window with the URL `doordeer.usa.goolink.org/admin//Unit.html`. The page displays the 'EDIT room' form with the following fields and values:

Field	Value
Building Type	Apartment
Room Label	106
Floor	1
FIRSTNAME	Raymond
LASTNAME	Lessing
DISPLAY FIRSTNAME	Occupied
DISPLAY LASTNAME	--
Contact Phone	6043282628
Master Account(Email)	gbftech.rd@gmail.com
Affiliated company	Satman Management

A 'Submit' button is located at the bottom right of the form. The background shows a sidebar with navigation options: BUILDINGS INFORMATION, ROOMS INFORMATION, NFC, UNLOCK RECORD, RECHARGE, CHANGE PASSWORD, and RAYDER LOG OUT.

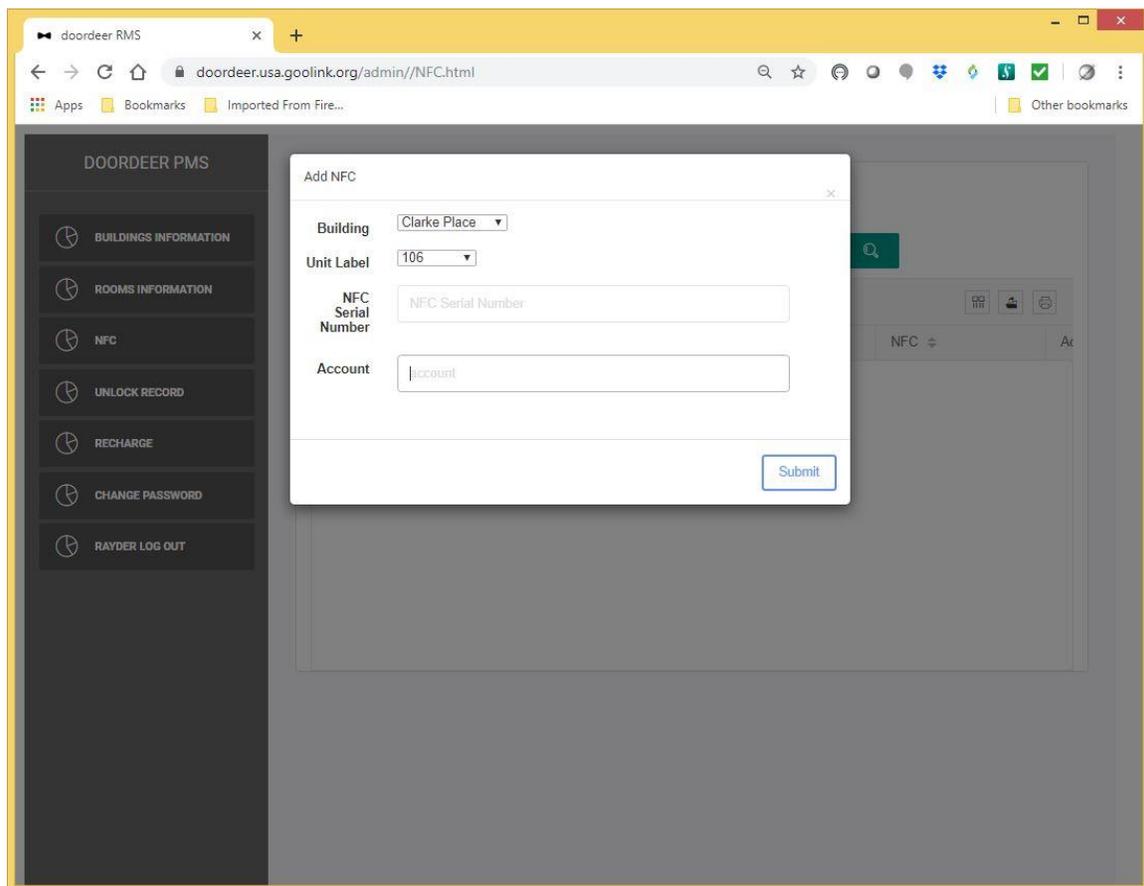
# NFC Page:

This section shows a summary of all RFID access keycards or keyfobs for all buildings managed by this administrator/property manager account. The list can be filtered by building, unit number, and NFC serial number. Click the 'Add' icon to add a new RFID entry. Select an entry first if you wish to edit or delete a line entry. Full or filtered lists can be exported in a .csv or .xls file format, or printed directly.



## Add/Edit NFC Info Page:

In this Section, administrators/property managers can add RFID keycard or keyfob access by entering the serial number of the RFID tag, and assigning each to a unit number. Any number of RFID tags can be assigned to an individual suite. Once the entry is submitted, it is pushed to the outdoor station by the servers, which may take up to 10 minutes.



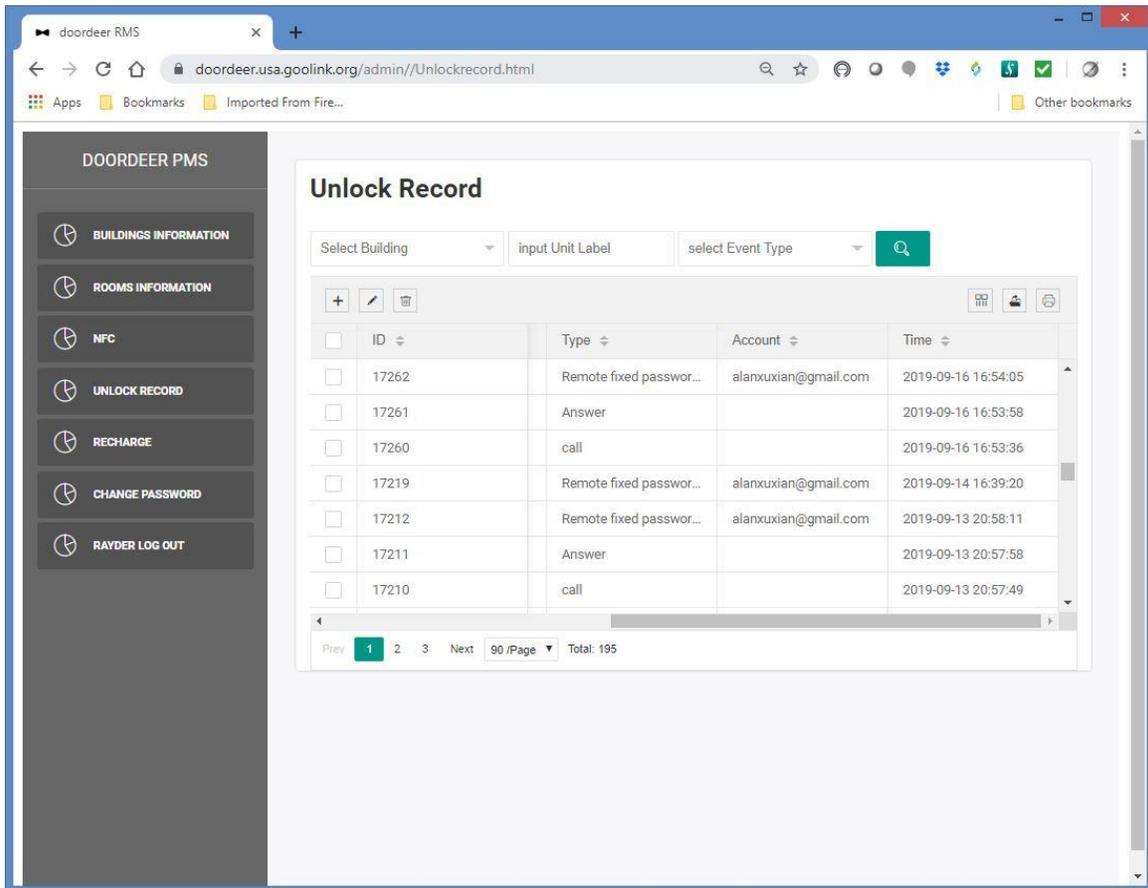
The image shows a web browser window displaying the 'doordeer RMS' application. The address bar shows the URL 'doordeer.usa.goolink.org/admin//NFC.html'. The page features a dark sidebar on the left with the title 'DOORDEER PMS' and several menu items: 'BUILDINGS INFORMATION', 'ROOMS INFORMATION', 'NFC', 'UNLOCK RECORD', 'RECHARGE', 'CHANGE PASSWORD', and 'RAYDER LOG OUT'. The main content area is a light gray background with a white modal window titled 'Add NFC' in the center. The modal window contains the following fields:

- Building:** A dropdown menu with 'Clarke Place' selected.
- Unit Label:** A dropdown menu with '106' selected.
- NFC Serial Number:** A text input field with the placeholder text 'NFC Serial Number'.
- Account:** A text input field with the placeholder text 'Account'.

A blue 'Submit' button is located at the bottom right of the modal window.

# Unlock Record (Event Log) Page:

In this section, administrators/property managers can recall daily SentryLink event history, including time-stamped unlock events and answered/missed calls. The results can be filtered by building, unit number, and any one of six event types; Call, Answer, Virtual key unlock, manual unlock (master account PIN entered at door station), remote fixed password unlock (unlock using the app), and NFC. Full or filtered lists can be exported in a .csv or .xls file format, or printed directly.

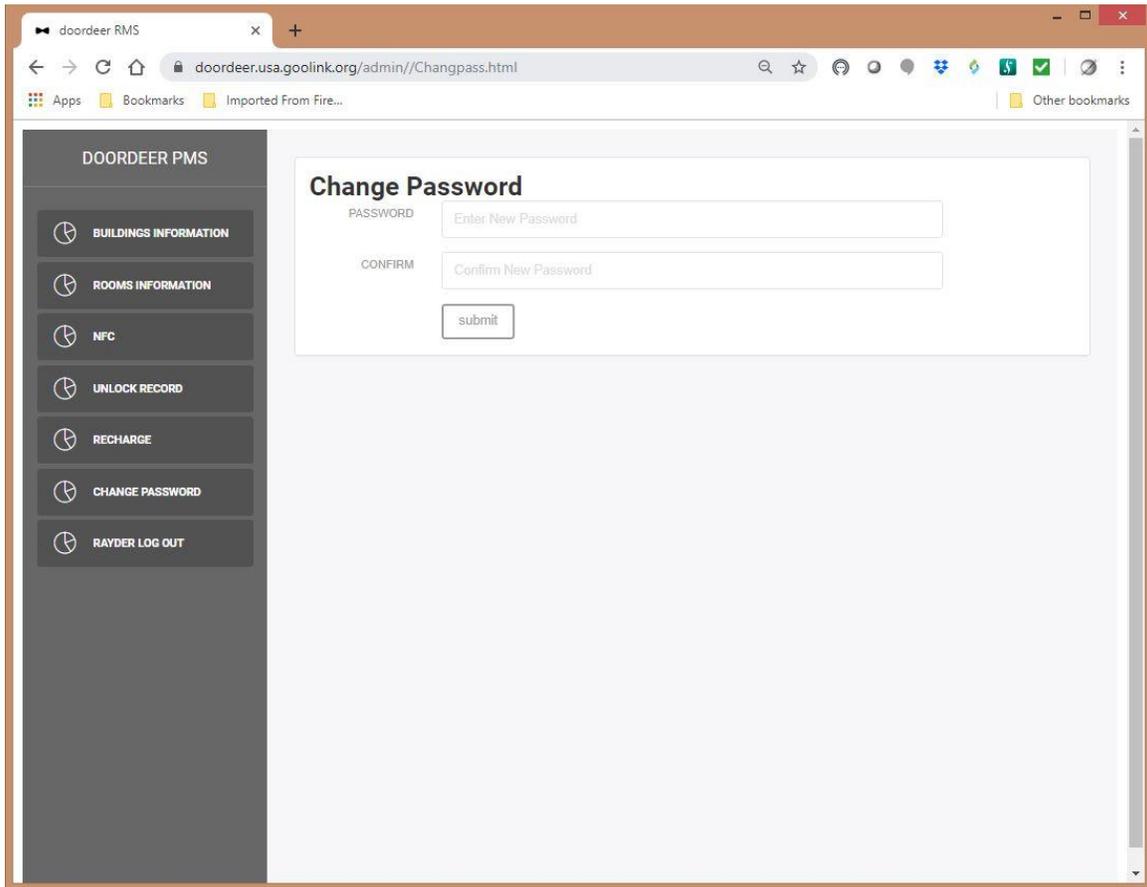


The screenshot displays the 'Unlock Record' page in the Doordeer PMS. The page features a sidebar with navigation options: BUILDINGS INFORMATION, ROOMS INFORMATION, NFC, UNLOCK RECORD (highlighted), RECHARGE, CHANGE PASSWORD, and RAYDER LOG OUT. The main content area includes a search filter with 'Select Building', 'input Unit Label', and 'select Event Type' dropdowns, and a search button. Below the filter is a table with columns for ID, Type, Account, and Time. The table contains 8 rows of data. At the bottom, there is a pagination control showing 'Prev', '1', '2', '3', 'Next', '90 /Page', and 'Total: 195'.

ID	Type	Account	Time
17262	Remote fixed passwor...	alanxuxian@gmail.com	2019-09-16 16:54:05
17261	Answer		2019-09-16 16:53:58
17260	call		2019-09-16 16:53:36
17219	Remote fixed passwor...	alanxuxian@gmail.com	2019-09-14 16:39:20
17212	Remote fixed passwor...	alanxuxian@gmail.com	2019-09-13 20:58:11
17211	Answer		2019-09-13 20:57:58
17210	call		2019-09-13 20:57:49

## Change Password Page:

In this section, the administrator/property manager can change their login password for their account. The factory default password for the account is: 999999.



The screenshot shows a web browser window with the URL `doordeer.usa.goolink.org/admin//Changpass.html`. The page title is "DOORDEER PMS" and the main heading is "Change Password". The form contains two input fields: "PASSWORD" with the placeholder text "Enter New Password" and "CONFIRM" with the placeholder text "Confirm New Password". A "submit" button is located below the input fields. The left sidebar contains a menu with the following items: BUILDINGS INFORMATION, ROOMS INFORMATION, NFC, UNLOCK RECORD, RECHARGE, CHANGE PASSWORD, and RAYDER LOG OUT.

If you have any questions, please directly contact GBF customer support:

**GBF Customer Support Contact:**



**Phone: 1-604-278 6896 or 1-604-285 8721**

**Email: [info@gbfelectronics.com](mailto:info@gbfelectronics.com)**

**URL: [www.gbfelectronics.com](http://www.gbfelectronics.com)**

